

Faculty Review Committee Establishment Regulations of Master's Program in Health Care Technology of College of Health Care Management of Kainan University

Passed by the 3rd Class Committee on November 21, 2019

Passed by the 3rd College Teaching Evaluation Committee on December 10, 2019

Passed by the 3rd University Teaching Evaluation Committee on December 18, 2019

Amended and passed by the 4th Class Affairs Meeting on February 23, 2020

Passed by the 5th College Teaching Evaluation Committee on February 23, 2020

Passed by the 4th University Teaching Evaluation Committee on March 5, 2020

Article 1: The College of Health Care Management at Kaohsiung University (hereinafter referred to as "the College") establishes the Faculty Review Committee for the Master's Program in Health Care Technology (hereinafter referred to as "the Committee") in accordance with the regulations of the university's Faculty Review Committee. This document outlines the regulations for the establishment of the Committee (hereinafter referred to as "these Regulations").

Article 2: The responsibilities of the Committee are as follows:

1. Review of teachers' service history, qualifications, ranks, and contract periods.
2. Deliberation on the appointment, promotion, dismissal, suspension, non-renewal, and dismissal of teachers.
3. Review of teachers' requests for extended service, overseas lectures, research, and further education.
4. Examination of teachers' eligibility for leave.
5. Deliberation on other matters that require the Committee's review according to laws or the university's regulations.

Article 3: The Committee shall have at least five members, including the dean and full-time associate professors or above from the program who serve as ex-officio members. Additional members will be elected by the Class Affairs Committee of the program, with one representative from each department (degree program) as an organized member. The convener is elected by all members and serves a one-year term, with the possibility of reappointment.

Article 4: The convener serves as the chairperson during meetings. In the event that the chairperson is unable to preside, a member will be elected to act as a substitute chairperson.

Article 5: The Committee shall convene at least once per semester and may hold ad-hoc meetings when necessary. For a meeting to proceed, the attendance of more than half of the members is required. Decisions are made with the agreement of more than half of the attending members. However, for deliberations on promotion, dismissal, suspension, and non-renewal, a quorum of two-thirds of the members and agreement from two-thirds of the attending members are required.

Article 6: The Committee may invite relevant personnel to present reports or explanations as needed during meetings.

Article 7: Committee members should recuse themselves from deliberations involving themselves, their spouses, or third-degree relatives. Such cases are not counted toward the required number of attending members.

Article 8: Meeting minutes should be recorded, documenting the decisions made. The personal review materials of teachers should be submitted to the university's Faculty Review Committee for further consideration.

Article 9: If an applicant disagrees with decisions related to promotion, dismissal, suspension, non-renewal, or termination, other than those specified, the applicant may submit a written statement explaining the reasons within fifteen days of receiving the decision. An appeal may be filed with the College Teaching Evaluation Committee, which will conduct a review according to established procedures.

Article 10: Matters not covered by these Regulations shall be handled in accordance with the university's regulations on the establishment of the Faculty Review Committee and other relevant regulations.

Article 11: These Regulations were passed by the Class Affairs Meeting, the College Teaching Evaluation Committee, and the University Teaching Evaluation Committee and are effective upon approval by the university president. Any amendments will follow the same process.